



WEST BENGAL HANDICRAFTS DEVELOPMENT CORPORATION LIMITED  
A Government of West Bengal Undertaking

# MANJUSHA

CELEBRATING CRAFTSMANSHIP OF BENGAL

CIN - U17123WB1976SGC030557

Ref. 2006/93E/HDC/COM/22-23

Date : 07.09.2022

### Notice Inviting e-Tender

Notice inviting e-tender No. WBHDCL/NIT-403/22-23 Dated: 07/09/2022  
of the West Bengal Handicrafts Development Corporation Limited  
(MANJUSHA)

Electronic-tender is hereby invited by the office of West Bengal Handicrafts Development Corporation Limited (MANJUSHA), IB-181, Sector-III, Salt Lake, Kolkata -700106 from the enlisted manufacturers or their Distributors (authorization of manufacturer to be submitted as regard the distributor) for supply of Woollen Blanket (as per enclosed Annexure-A).

The e-tenderer shall have to submit the following documents: -

EMD Rs. 10,00,000.00/- (Rupees Ten Lakh only) refundable is to be deposited either online by Net Banking through using ICICI Bank Payment Gateway or through RTGS/NEFT. Please refer memo no. 3975-F(Y) dated 28.07.2016 of the Finance Department, Govt. of West Bengal. EMD exemption is allowed for those having SSI (MSME) Part II or NSIC/Udyog Aadhar /Udyam Certificate.

#### TECHNICAL BID-

SL NO.	CATEGORY NAME	CATEGORY DESCRIPTION
A	Certificates	<ul style="list-style-type: none"><li>Attested copy of I.T. Return for last three years (F.Y. 2018-19, 2019-20 &amp; 2020-21) with PAN card.</li><li>GST Registration Certificate of West Bengal.</li><li>Copy of GST Return (March 2022)</li><li>Trade license/ S.S.I Registration / Co-operative Certificate/ EM Part-II/ Udyog Aadhar.</li><li>Attested Photocopy of latest P-Tax Clearance Certificate/ Challan.</li><li>Manufacturer's authorization in their Letter Head.</li></ul>
B	Company Details	<ul style="list-style-type: none"><li>Name &amp; Address of participant</li><li>Documents regarding legal entity of the participant.</li></ul>
C	Credential 1	<ul style="list-style-type: none"><li>Credentials for Supply of 1 lakh Pieces Woollen Blanket in any of last 3 years (upto F.Y 2020-2021) to Government Department.</li></ul>
D	Credential 2	<ul style="list-style-type: none"><li>Enlistment Certificate / letter of Enlistment of WBHDCL.</li></ul>
E	Declaration 1	<ul style="list-style-type: none"><li>Notarized Affidavit for not being black listed by any Government/Private Institution in Non - judicial stamp paper.</li></ul>
F	Declaration 2	<ul style="list-style-type: none"><li>Undertaking regarding supply to be completed within 90 days from issue of work order and rate shall be valid for 42 months in form of Notarized Affidavit.</li></ul>
G	Financial	<ul style="list-style-type: none"><li>Audited Balance Sheet &amp; P&amp;L A/c for last 3 years i.e. FY- 2018-19, 2019-20 &amp; 2020 -21.</li></ul>
H	Laboratory	<ul style="list-style-type: none"><li>Scan copy of Test Report from any Government Test House.</li></ul>

IB - 181, Sector - III, Salt Lake, Kolkata - 700106

Email : [wholesales@manjusha.in](mailto:wholesales@manjusha.in) / [accounts@manjusha.in](mailto:accounts@manjusha.in) / [centralstore@manjusha.in](mailto:centralstore@manjusha.in) / [managing\\_director@manjusha.in](mailto:managing_director@manjusha.in)

URL : [www.manjusha.in](http://www.manjusha.in) :: Phone : (033) 2335-6322/ 2979, Fax : (033) 2335-6166



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**FINANCIAL BID:**

SL NO	CATEGORY NAME	CATEGORY DESCRIPTION
A	BOQ	• Item wise price list

**Terms & Conditions:**

- Items/Products/Samples shall be accepted only if the specification fixed by buyer of WBHDCL is met. The specification is enclosed in Annexure-A.
- First the credential documents shall be taken up for scrutiny and the eligible bidders who meet the credentials shall be listed. Thereafter the samples of the bidders only whose credentials are in order shall be examined in conformity with the test report.
- Thereafter all the samples with the test report shall be sent to the buyer for their approval. The choice of the buyer shall be final and binding.
- The sample submitted by the bidder should not contain any mark/label of manufacturer or supplier anywhere on the body of sample.
- One bidder is allowed to submit only one variety of samples for each item.
- Financial bid of only those bidders shall be opened whose credentials are in order and sample approved by the buyer (Department of Disaster Management and Civil Defence) through written communication.
- The participating bidders who shall fail to submit samples/Test report within stipulated time frame shall be rejected.
- The participating bidders who shall fail to submit sample in conformity with the approved specifications of the buyer in all respect shall be rejected.
- The authority reserves the right to distribute the order among the qualified bidders (if willing) at lowest/accepted rate considering the short time of supply.
- Rate to be quoted only as per existing specification approved by the buyer.
- Quoted rate shall be valid for three years (F .Y.-2022-23, 2023 -24 & 2024-25)
- All rates shall be excluding GST but including all cost of packaging and delivery.
- If the items/products are rejected by buyer at any stage (before or after supply), the entire consignment shall be cancelled without further clarification. No compensation can be claimed from the corporation.

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- West Bengal Handicrafts Development Corporation Ltd. shall ask for 2% Performance Security in the form of Bank Guarantee on value of the total order from the successful bidders.
- **Payment shall be made only after the successful delivery and acceptance by the buyer of MANJUSHA and on receipt of payment from them.**

In the event of e-filling intending bidder may download the tender document from the website directly by the help of Digital Signature Certificate.

Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>. Tender documents may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated. The documents submitted by the bidders should be properly indexed & digitally signed.

Date & Time Schedule:

SL NO.	PARTICULARS	DATE & TIME
1.	Date of uploading of NIT, Tender Documents (Online)	07/09/2022 at 06.00 pm
2.	Date of start of download the documents (Online)	07/09/2022 at 06.00 pm
3.	Pre-bid Meeting	14/09/2022 at 03.00 pm
4.	Date of start of submission of Technical Bid & Financial Bid (Online)	07/09/2022 at 06.00 pm
5.	Date of closing of submission of Technical Bid & Financial Bid (Online)	27/09/2022 at 03.00 pm
6.	Last Date of Submission of Samples and Original Copy Test Reports (Strictly as per desired Specification)	27/09/2022 at 02.00 pm
7.	Bid opening date for Technical Proposals (online)	29/09/2022 at 03.00 pm
8.	Date of uploading list for Technically Qualified Bidder (online)	Notified later
9.	Date for opening of Financial Proposal (online)	Notified later

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**Criteria:-**

The authority reserves the right to accept or reject any tender without assigning any reason whatsoever.

**Managing Director**

*Managing Director*

W. B. Handicrafts Dev. Corpn. Ltd.  
(A Government of W. B. Undertaking)  
IB-181, Sector-III, Salt Lake City, Kolkata-700 106

Copy forwarded to:

1. Chairperson WBHDC Ltd. (MANJUSHA)
2. Deputy Financial Advisor MSME & Textiles Department, Government of West Bengal.
3. Company Secretary
4. Assistant Manager (Accounts)
5. Manager (Bulk Marketing)
6. Assistant Manager (Central Store)
7. Assistant Manager (System)
8. Establishment Section

**Managing Director**

*Managing Director*

W. B. Handicrafts Dev. Corpn. Ltd.  
(A Government of W. B. Undertaking)  
IB-181, Sector-III, Salt Lake City, Kolkata-700 106

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