

**Notice Inviting e-Tender**

**Notice inviting period e-tender No. WBHDCL/NIT-427/2023-24 Dated: 08/02/2024  
of the West Bengal Handicrafts Development Corporation Limited (MANJUSHA)**

Electronic-tender is hereby invited from the bonafide enlisted Manufacturers/ Suppliers/ Agencies/ Firms/ Individuals/ SHG/ Co- operative for supply of **Hospital Linen & Hospital Consumable Articles as per specification of Department of Health & Family Welfare, Government of West Bengal (as per enclosed Annexure-I) in West Bengal.**

- This e-tender is being invited to enable West Bengal Handicrafts Development Corporation Ltd. (MANJUSHA) to obtain rates of Hospital Linen & Hospital Consumable Articles to be supplied at different Medical Colleges & Hospitals, District Reserve Stores, State General Hospitals, District Hospital, Sub Divisional Hospitals and other Local Hospitals who shall require the items as per their stipulated specifications.
- The exact value and quantity of supply can only be ascertained when actual order is received by West Bengal Handicrafts Development Corporation Ltd. (MANJUSHA) from the buyer.
- 15% of District Hospitals, Sub Divisional Hospital, State General Hospital and Local Hospitals shall be kept reserved as for Promotional Order for which no Credential is required.
- Allocation under Promotional Order shall be made in due course after the finalization of this e-tender.
- Applicant willing to work under Promotional Order need not to participate in this e-tender. Their application shall be received through publication of proper advertisement after this e-tender process is finalised.
- EMD Rs. 1,00,000.00/- (Rupees One Lakh only) refundable is to be deposited either online by Net Banking through using ICICI Bank Payment Gateway or through RTGS/NEFT. Please refer memo no. 3975-F(Y) dated 28.07.2016 of the Finance Department, Govt. of West Bengal.
- EMD exemption for registered SSI Units of the state of West Bengal shall be guided by paragraph 47A (1) of Memo No. 10500-F dated: 19.11.2004, issued by the Finance Department (Audit Branch), Government of West Bengal.
- **TECHNICAL BID:**

SL NO.	CATEGORY NAME	CATEGORY DESCRIPTION
A	Certificates	<ul style="list-style-type: none"><li>• Attested copy of I.T. Return (A.Y. 2022-23) with PAN card.</li><li>• GST Registration Certificate.</li><li>• Copy of GST returns (December, 2023).</li><li>• Trade licence/S.S.I. Registration /Co-Operative certificate/ EM Part-II/Udyog Aadhar/Udyam.</li><li>• Attested Photocopy of latest P-Tax Clearance Certificate/ Paid Challan.</li></ul>

B	Company Details	<ul style="list-style-type: none"> <li>Name &amp; Address of participant</li> <li>Documents regarding legal entity of the participant.</li> <li>Bank details in letter head with company seal.</li> </ul>
C	Credential 1	<ul style="list-style-type: none"> <li>Annual Turnover of minimum 40 Lakh in any one out of five Financial Years starting from FY 2019-20 upto 2023-24. Audited P&amp;L A/C or CA Certificate to be submitted.</li> <li>Credential: Payment certificate / Supply of Hospital Linen &amp; Hospital Consumable Articles to the Department of Health &amp; Family Welfare on behalf of MANJUSHA of at least Rs. 40 Lakhs in last three financial years including current financial year.</li> </ul>
D	Credential 2	<ul style="list-style-type: none"> <li>Enlistment Certificate/letter of Enlistment of WBHDCL.</li> </ul>
E	Declaration 1	<ul style="list-style-type: none"> <li>Notarised Affidavit for not being black listed by any Government / Private Institution in Non-judicial stamp paper.</li> </ul>
F	Laboratory	<ul style="list-style-type: none"> <li>Current financial year test report of each item as per specification of Department of Health &amp; Family Welfare, Government of West Bengal through Government/ BIS approved NABL Accredited Laboratory.</li> </ul>
G	Financial	<ul style="list-style-type: none"> <li>Audited Balance Sheet &amp; P&amp;L A/c for last 3 years i.e. FY - 2019-20, 2020-21 &amp; 2021-22 / CA Certificate of turnover upto December 2023.</li> </ul>

• **FINANCIAL BID :**

SL NO.	CATEGORY NAME	CATEGORY DESCRIPTION
A	BOQ	<ul style="list-style-type: none"> <li>Item wise price</li> </ul>

**Terms and conditions**

- Items/Products shall be accepted only if the specification and terms and condition fixed by buyer are met and Test Reports is in confirmation with specification of Buyer and duly approved by the buyer.
- The credential documents along with test reports shall be taken up for scrutiny and the eligible bidders who meet the credentials and submitted approved test reports shall be listed.
- Financial bid of only those bidders shall be opened whose credentials are in order and submitted test reports are approved by the buyer.
- The authority reserves the right to Allocate Medical College & Hospitals, District Reserve Stores, State General Hospitals, District Hospital, Sub Divisional Hospitals and other Local Hospitals among the qualified bidders (if willing to supply at lowest/accepted rate) based on their capacity and past performance. The decision of the authority shall be final.**
- Rates quoted shall be excluding GST & Freight (as per terms & conditions of Department of Health & Family Welfare, Government of West Bengal).
- Rate to be quoted only as per existing specification approved by the buyer.

- g) Rates quoted in the bid are to remain valid for a period of **36 months** or any other extension thereof made by the authority after the last date for bid submission as specified in this e-NIT. Bids valid for a shorter period shall be rejected as non-responsive.
- h) If the items/products are rejected by buyer at any stage (before or after supply), the entire consignment shall be cancelled without further clarification. No compensation can be claimed from the corporation. An affidavit has to be supplied in this regard at the time of receiving supply order.
- i) West Bengal Handicrafts Development Corporation Limited shall ask for Performance Guarantee on value of work order as per Government rule.
- j) **Payment shall be made only after the successful delivery and acceptance of supply and on receipt of payment from the buyer of MANJUSHA.**

In the event of e-filing, intending bidder may download the tender document from the website directly with the help of Digital Signature Certificate.

Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time Schedule stated. The documents submitted by the bidders should be properly indexed & digitally signed.

**Date & Time Schedule:**

SL NO.	PARTICULARS	DATE & TIME
1.	Date of uploading of NIT, Tender Documents (online)	08/02/2024 from 06:00 PM
2.	Date of start of download the documents (online)	08/02/2024 from 06:00 PM
3.	Pre-bid Meeting	13/02/2024 at 03:00 PM
4.	Date of start of submission of Technical Bid & Financial Bid (online)	08/02/2024 from 06:00 PM
5.	Date of closing of submission of Technical Bid & Financial Bid (online)	29/02/2024 upto 03:00 PM
6.	Last date submission of <b>approved original copy of Test Reports</b>	29/02/2024 upto 05:00 PM
7.	Bid opening date for Technical Proposals (online)	01/03/2024 from 03:00 PM
8.	Date of uploading list for Technically Qualified Bidder (online)	To be notified later
9.	Date for opening of Financial Proposal (online)	To be notified later

**Criteria:-**

**The authority reserves the right to accept or reject any tender without assigning any reason whatsoever.**