

Notice Inviting e-Tender

**Notice inviting period e-tender No. WBHDCL/NIT-448/2024-25 Dated: 07/03/2025
of the West Bengal Handicrafts Development Corporation Limited (MANJUSHA)**

Electronic-tender is hereby invited by the office of West Bengal Handicrafts Development Corporation Limited (MANJUSHA), IB-181, Sector-III, Salt Lake, Kolkata -700106 from the enlisted manufacturers or their distributors (authorization of manufacturer to be submitted) for supply of Woollen Blanket (as per enclosed Annexure-A).

- This e-tender is being invited to enable West Bengal Handicrafts Development Corporation Ltd. (MANJUSHA) to quote rates to different authorities who shall require the items.
- The exact value and quantity of supply can only be ascertained when actual order is received by West Bengal Handicrafts Development Corporation Ltd. (MANJUSHA) from the buyer.
- EMD Rs. 1,00,000.00/- (Rupees One Lakh only) refundable is to be deposited either online by Net Banking through using ICICI Bank Payment Gateway or through RTGS/NEFT. Please refer memo no. 3975-F(Y) dated 28.07.2016 of the Finance Department, Govt. of West Bengal.
- EMD exemption for registered SSI Units of the state of West Bengal shall be guided by paragraph 47A (1) of Memo No. 10500-F dated: 19.11.2004, issued by the Finance Department (Audit Branch), Government of West Bengal.

• **TECHNICAL BID:**

SL NO.	CATEGORY NAME	CATEGORY DESCRIPTION
A	Certificates	<ul style="list-style-type: none">• Attested copy of I.T. Returns (A.Y. 2022-23, 2023-24, 2024-25) with PAN card.• GST Registration Certificate.• Copy of GST return (December, 2024).• Trade licence/S.S.I. Registration /Co-Operative certificate/ EM Part-II/Udyog Aadhar/Udyam.• Attested Photocopy of latest P-Tax Clearance Certificate/ Paid Challan.• Manufacturer's authorization in their Letter Head.
B	Company Details	<ul style="list-style-type: none">• Name & Address of participant• Documents regarding legal entity of the participant.• Bank details in letter head with company seal.
C	Credential 1	<ul style="list-style-type: none">• Credentials: Credential for supply of adequate quantity of Woollen Blanket to any Government / Semi Government Organization.
D	Credential 2	<ul style="list-style-type: none">• Enlistment Certificate/Letter of Enlistment/Money receipt of MANJUSHA.

E	Declaration 1	<ul style="list-style-type: none"> Notarised Affidavit for not being black listed by any Government / Private Institution in Non-judicial stamp paper.
F	Declaration 2	<ul style="list-style-type: none"> Undertaking regarding supply to be completed within 90 days from issue of work order and rate shall be valid for 12 months in form of Notarized Affidavit.
G	Financial	<ul style="list-style-type: none"> Audited Balance Sheet & P&L A/c for last 3 years i.e. FY - 2021-22, 2022-23 & 2023-24.
H	Laboratory	<ul style="list-style-type: none"> Scan copy of Test Report from NABL Accredited Laboratory.

- FINANCIAL BID :**

SL NO.	CATEGORY NAME	CATEGORY DESCRIPTION
A	BOQ	<ul style="list-style-type: none"> Item wise rate

Terms & Conditions:

- Items/Products/Samples shall be accepted only if the specification fixed by buyer of WBHDCL is met. The specification is enclosed in Annexure-A.
- First the samples of the bidders shall be examined in conformity with the test report.
- The sample submitted by the bidder should not contain any mark/label of manufacturer or supplier anywhere on the body of sample.
- One bidder is allowed to submit only one variety of samples for each item.
- Thereafter the credential documents shall be taken up for scrutiny and the eligible bidders who meet the credentials shall be listed.
- Financial bid of only those bidders shall be opened whose credentials are in order and sample approved by the buyer.
- The participating bidders who shall fail to submit samples/Test report within stipulated time frame shall be rejected.
- The participating bidders who shall fail to submit sample in conformity with the approved specifications of the buyer in all respect shall be rejected.
- The authority reserves the right to distribute the order among the qualified bidders (if willing) at lowest/accepted rate considering the short time of supply on the basis of the capacity of the bidder on submitting in writing.
- Rate to be quoted only as per existing specification approved by the buyer.
- Quoted rate shall be valid for one year (2025-26).
- All rates shall be excluding GST but including all cost of packaging and delivery.
- If the items/products are rejected by buyer at any stage (before or after supply), the entire consignment shall be cancelled without further clarification. No compensation can be claimed from the corporation.

- West Bengal Handicrafts Development Corporation Ltd. shall ask for 3% Performance Security in the form of Bank Guarantee on value of the total order from the successful bidders.
- **Payment shall be made only after the successful delivery and acceptance by the buyer of MANJUSHA and on receipt of payment from them.**

In the event of e-filing intending bidder may download the tender document from the website directly by the help of Digital Signature Certificate.

Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>. Tender documents may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time schedule stated. The documents submitted by the bidders should be properly indexed & digitally signed.

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Date & Time Schedule:

SL NO.	PARTICULARS	DATE & TIME
1.	Date of uploading of NIT, Tender Documents (online)	07/03/2025 from 06:00 PM
2.	Date of start of download the documents (online)	07/03/2025 from 06:00 PM
3.	Pre-bid Meeting	17/03/2025 at 03:00 PM
4.	Date of start of submission of Technical Bid & Financial Bid (online)	07/03/2025 from 06:00 PM
5.	Date of closing of submission of Technical Bid & Financial Bid (online)	01/04/2025 upto 05:00 PM
6.	Last date and time of submission of sealed sample (offline) along with original Test Report.	01/04/2025 upto 03:00 PM
7.	Bid opening date for Technical Proposals (online)	02/04/2025 from 11:00 AM
8.	Date of uploading list for Technically Qualified Bidder (online)	To be notified later
9.	Date for opening of Financial Proposal (online)	To be notified later

Criteria:-

The authority reserves the right to accept or reject any tender without assigning any reason whatsoever.