

**Notice Inviting e-Tender**

**Notice inviting period e-tender No. WBHDCL/NIT-407/2022-23 Dated: 29/12/2022  
of the West Bengal Handicrafts Development Corporation Limited (MANJUSHA)**

Electronic-tender is hereby invited from the Manufacturers/ Suppliers/ Agencies/ Firms/ Individuals/ SHG/ Co- operative for supply of different types of **Furnishing items, Toiletries and Stationeries (as per enclosed Annexure-I)**.

- This e-tender is being invited to enable West Bengal Handicrafts Development Corporation Ltd. (MANJUSHA) to quote rates to different authorities who shall require the items.
- The exact value of supply can only be ascertained when actual order is received by West Bengal Handicrafts Development Corporation Ltd. (MANJUSHA) from the buyer.
- EMD Rs. 1,00,000.00/- (Rupees One Lakh only) refundable is to be deposited either online by Net Banking through using ICICI Bank Payment Gateway or through RTGS/NEFT. Please refer memo no. 3975-F(Y) dated 28.07.2016 of the Finance Department, Govt. of West Bengal.
- EMD exemption for registered SSI Units of the state of West Bengal shall be guided by paragraph 47A (1) of Memo No. 10500-F dated: 19.11.2004, issued by the Finance Department (Audit Branch), Government of West Bengal.
- **TECHNICAL BID:**

SL NO.	CATEGORY NAME	CATEGORY DESCRIPTION
A	Certificates	<ul style="list-style-type: none"><li>• Attested copy of I.T. Return (A.Y. 2022-23) with PAN card.</li><li>• GST Registration Certificate.</li><li>• Copy of GST return (March, 2022).</li><li>• Trade licence/S.S.I. Registration /Co-Operative certificate/ EM Part-II/Udyog Aadhar/Udyam.</li><li>• Attested Photocopy of latest P-Tax Clearance Certificate/ Paid Challan.</li></ul>
B	Company Details	<ul style="list-style-type: none"><li>• Name &amp; Address of participant</li><li>• Documents regarding legal entity of the participant.</li><li>• Bank details in letter head with company seal.</li></ul>
C	Credential 1	<ul style="list-style-type: none"><li>• Credentials: Supply of similar items of value 10 lakh in any one of last 5 years to any Government Department/Hospitality Sector.</li></ul>

D	Credential 2	<ul style="list-style-type: none"> <li>Enlistment Certificate/letter of Enlistment of WBHDCL.</li> </ul>
E	Declaration 1	<ul style="list-style-type: none"> <li>Notarised Affidavit for not being black listed by any Government / Private Institution in Non-judicial stamp paper.</li> </ul>
G	Financial	<ul style="list-style-type: none"> <li>Audited Balance Sheet &amp; P&amp;L A/c for last 3 years i.e. FY - 2019-20, 2020-21 &amp; 2021-22.</li> </ul>

• **FINANCIAL BID :**

SL NO.	CATEGORY NAME	CATEGORY DESCRIPTION
A	BOQ	<ul style="list-style-type: none"> <li>Item wise price</li> </ul>

**Terms and conditions**

- a) Items/Products/Samples shall be accepted only if the specification fixed is met.
- b) First the credential documents shall be taken up for scrutiny and the eligible bidders who meet the credentials shall be listed.
- c) Financial bid of only those bidders shall be opened whose credentials are in order.
- d) The authority reserves the right to distribute the order among the qualified bidders (if willing) at lowest/accepted rate.
- e) The rates quoted by the Bidder shall be deemed to include cost of packing, carrying and delivery up to all locations and in such batches as per delivery programme to be fixed from time to time. The rate quoted shall be exclusive of applicable GST.
- f) Rates quoted in the bid are to remain valid for a period of **36 months** or any other extension thereof made by the authority after the last date for bid submission as specified in this e-NIT. Bids valid for a shorter period shall be rejected as non-responsive.
- g) If the items/products are rejected by buyer at any stage (before or after supply), the entire consignment shall be cancelled without further clarification. No compensation can be claimed from the corporation. An affidavit has to be supplied in this regard at the time of receiving supply order.
- h) West Bengal Handicrafts Development Corporation Limited shall ask for Performance Guarantee on value of work order as per Government rule.
- i) Payment shall be made only after the successful delivery and acceptance of supply and on receipt of payment from the buyer of MANJUSHA.

In the event of e-filing, intending bidder may download the tender document from the website directly with the help of Digital Signature Certificate.

Technical Bid and Financial Bid both will be submitted concurrently duly digitally signed in the website <https://wbtenders.gov.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per Tender time Schedule stated. The documents submitted by the bidders should be properly indexed & digitally signed.

**Date & Time Schedule:**

SL NO.	PARTICULARS	DATE & TIME
1.	Date of uploading of NIT, Tender Documents (Online)	29/12/2022 at 6.00 pm
2.	Date of start of download the documents (Online)	29/12/2022 at 6.00 pm
3.	Pre-bid Meeting	06/01/2023 at 11.00 am
4.	Date of start of submission of Technical Bid & Financial Bid (Online)	29/12/2022 at 6.00 pm
5.	Date of closing of submission of Technical Bid & Financial Bid (Online)	18/01/2023 at 5.00 pm
7.	Bid opening date for Technical Proposals (online)	24/01/2023 at 11.00 am
8.	Date of uploading list for Technically Qualified Bidder (online)	24/01/2023 at 01.00 pm
9.	Date for opening of Financial Proposal (online)	To be notified later

**Criteria:-**

The authority reserves the right to accept or reject any tender without assigning any reason whatsoever.

## Annexure-I

SL NO.	Item Description	Item Code /Make	Quantity	Units
1	2	3	4	5
1	Kurlon Pocket Spring Mattress for Double Bed (78"x72"x6")	item1	1.00	Pcs.
2	Fiber Pillow	item2	1.00	Pcs.
3	Fiber Pillow Cover	item3	1.00	Pcs.
4	Fiber/Cotton Side Pillow	item4	1.00	Pcs.
5	Fiber Side Pillow Cover	item5	1.00	Pcs.
6	Double Bed Sheet (110"x112") White self striped cotton,300TC	item6	1.00	Pcs.
7	Bath Towel (White 600GSM) 30"X60"	item7	1.00	Pcs.
8	Hand Towel (White 150 GSM)16"X24"	item8	1.00	Pcs.
9	Floor Mat (Bath room)	item9	1.00	Pcs.
10	Double Duvet 100"x90" (White poly Micro Fiber 200 GSM)	item10	1.00	Pcs.
11	Double Duvet Cover 102"x92" (White self striped cotton, 300TC)	item11	1.00	Pcs.
12	Curtain with fitting	item12	1.00	Mtr.
13	Non Rusting Aluminium Channel with fitting	item13	1.00	Sq. Ft.
14	Double Bed Runner (12"x72")	item14	1.00	Pcs.
15	Bed Cushion	item15	1.00	Pcs.

16	Bed Cushion Cover	item16	1.00	Pcs.
17	Bed Side Carpet (2'x5')	item17	1.00	Pcs.
18	Kurlon Pocket Spring Mattress for Single Bed (78"x38"x6")	item18	1.00	Pcs.
19	Single Bed Sheet (110"x72") White self striped cotton, 300TC	item19	1.00	Pcs.
20	Single Bed Runner (12"x36")	item20	1.00	Pcs.
21	Single Duvet 90"x60" (White poly Micro Fiber 250 GSM)	item21	1.00	Pcs.
22	Single Duvet Cover 92"x62" (White self striped cotton, 300 TC)	item22	1.00	Pcs.
23	Floor Mat Non woven fabric gold line gel	item23	1.00	Sq. Ft.
24	Dinner Set/Crouries	item24	1.00	Pcs.
25	Tea Pot/Cup- Plate Set(Bone Chaina)	item25	1.00	Pcs.
26	Tray	item26	1.00	Pcs.
27	Tea-Tray	item27	1.00	Pcs.
28	Coster	item28	1.00	Pcs.
29	Mosquito Replint	item29	1.00	Pcs.
30	Mosquito Net(Single)	item30	1.00	Pcs.
31	Mosquito Net(Double)	item31	1.00	Pcs.
32	Room Freshesner	item32	1.00	Pcs.
33	Welcome Kit	item33	1.00	Pcs.
34	Sleeper/Cotton Sleeper	item34	1.00	Pcs.
35	Ashtray	item35	1.00	Pcs.
36	Bathroom/Toilet cleaner	item36	1.00	Pcs.
37	Floor cleaner	item37	1.00	Pcs.
38	Bathroom Mat	item38	1.00	Pcs.

39	Door Mat	item39	1.00	Pcs.
40	Shoe cleaner	item40	1.00	Pcs.
41	T.V/LED 32"	item41	1.00	Pcs.
42	T.V/LED 43"	item42	1.00	Pcs.
43	T.V/LED 55"	item43	1.00	Pcs.
44	Telephone hand set	item44	1.00	Pcs.
45	Glowsine Board	item45	1.00	Pcs.
46	Mop(Dry/wet)	item46	1.00	Pcs.
47	Duster	item47	1.00	Pcs.
48	Exhaust Fan	item48	1.00	Pcs.
49	Cilling Fan	item49	1.00	Pcs.
50	Braket Fan	item50	1.00	Pcs.
51	Pedistal Fan	item51	1.00	Pcs.
52	Air Condition (1 Ton)	item52	1.00	Pcs.
53	Air Condition (1.5 Ton)	item53	1.00	Pcs.
54	Air Condition (2 Ton)	item54	1.00	Pcs.
55	Garden Table	item55	1.00	Pcs.
56	Garden Chair	item56	1.00	Pcs.
57	Garden Umbralla	item57	1.00	Pcs.
58	Mirror	item58	1.00	Pcs.
59	Bathroom Plastic Curtain	item59	1.00	Pcs.
60	Spoon Set	item60	1.00	Pcs.
61	Glass Set	item61	1.00	Pcs.
62	Micro Oven	item62	1.00	Pcs.
63	Induction Oven	item63	1.00	Pcs.
64	Gas Oven (2 Burner)	item64	1.00	Pcs.
65	Gas Oven ( 3 Burner)	item65	1.00	Pcs.
66	Gas Oven (4 Burner)	item66	1.00	Pcs.
67	Water Cooler with R/O	item67	1.00	Pcs.
68	Water Filtter R/O	item68	1.00	Pcs.
69	Kitchin Apron	item69	1.00	Pcs.
70	Bucket/Mug	item70	1.00	Pcs.
71	Broom	item71	1.00	Pcs.
72	Refrigerator(Single door)	item72	1.00	Pcs.
73	Refrigerator(Double door)	item73	1.00	Pcs.

74	Electric Kettle(1 liter)	item74	1.00	Pcs.
75	Electric Kettle(1.5 liter)	item75	1.00	Pcs.
76	Flax(1 liter)	item76	1.00	Pcs.
77	Flax(1/2 liter)	item77	1.00	Pcs.
78	Geasure(3 liter)	item78	1.00	Pcs.
79	Geasure(5 liter)	item79	1.00	Pcs.
80	Geasure(10 liter)	item80	1.00	Pcs.
81	Writing Pad/Pencil/Pen	item81	1.00	Pcs.
82	Water Jug	item82	1.00	Pcs.
83	Thermoflax Water Bottle	item83	1.00	Pcs.
84	Hanger	item84	1.00	Pcs.